Key Functionality | General Search

To **Search for a Member** begin by navigating to the **Member** tab within the **Manage Eligibility** section and input the desired Member Number or First and Last name, then press **Search.**

Search **results will appear**, based on the inputted criteria. Select the **desired Member** to continue.

Once a Member has been selected, their **profile page** will appear with additional details about the **Member** and their **Eligibility.**